

## PREPARING AND SITTING LEVEL 4 ASSESSMENTS

### **Before the assessment**

Ensure that you are familiar with the **Qualification Specification** as this document outlines the areas you will be examined on. Qualification Specifications are freely available on our Propertymark Qualifications website, on the relevant qualification webpages below:

- **Level 4 Certificate in Residential Letting & Property Management – England & Wales**  
<https://www.propertymarkqualifications.co.uk/qualifications/residential-letting-property-management/england-wales-level-4-certificate/>
- **Level 4 Sales of Residential Level 4 Certificate in Sale of Residential Property – England & Wales**  
<https://www.propertymarkqualifications.co.uk/qualifications/sale-of-residential-property/england-wales-level-4-certificate/>

If you know what you will be assessed on, you can be better prepared.

Review the Learning Outcomes (LO) and Assessment Criteria (AC) along with any Assessment Guidance (AG) within the unit you are taking assessments for. Any areas you are unsure of, you can revisit and revise ahead of the assessment to give yourself the best possible chance of success.

It is important to remember that questions are based on the Qualification Specification and not on:

- workbooks
- training courses content
- specific employers' methods of operation

You can also access **Sample Questions** on the relevant link above, under the subheading '**Methods of Study**'.

### **SAMPLE QUESTIONS**

Our sample questions will help you understand the type and level of difficulty of the questions on your examinations.

Use the links below to download the sample questions first, where you can add your answers directly into the boxes provided. Once completed you can download the answer paper to check if you have covered the right criteria within your answer.



For more information on your examinations please look at the '[how will I be assessed?](#)' section of this page.

Unit 1: Legal Aspects Relating to Residential Letting & Management (LARLM)

[Questions](#)     [Answers](#)

Unit 2: Practice Relating to Residential Property Management (PRPM)

[Questions](#)     [Answers](#)

Unit 3: Appraisal and Residential Property Letting Practice (ARPLP)

[Questions](#)     [Answers](#)

Unit 4: Applied Law Relating to Residential Letting & Management (ALRLM)

[Questions](#)     [Answers](#)

Unit 5: Business Practice (IOM)

[Questions](#)     [Answers](#)

Unit 6: Business Management (AOM)

[Questions](#)     [Answers](#)

These **Sample Questions** are developed to provide you with a Level 4 assessment experience. There is one paper for every Level 4 unit. Each paper reflects an actual assessment with 5 scenarios and 2 questions per scenario. There is a text box provided to enter your answer. It is a good idea to practice against the clock. Set the timer for 120 minutes, or longer if you have been approved for reasonable adjustments, and have a go at undertaking the sample questions in assessment conditions such as a quiet room with no resources available to help with the assessment. Once finished, save the document and view the answer paper with suggested answers for each question.

### **On the day of assessment**

Know where your assessment is taking place, ensuring you know how to get to the location and any parking or transport requirements you may have.

Arrive at the assessment location in plenty of time. If you are late, you may not be able to sit your assessment and there will be a further charge for booking the assessment again.

For the assessment, you cannot have:

- mobile phones
- notepads, study books or other industry-based materials
- excessive layers of clothing – you may be asked to remove and store additional layers or to roll up your sleeves

### **Sitting the assessment**

Each examination consists of 5 scenarios and 2 questions per scenario, so a total of 10 questions, which must be answered within 2 hours (unless approved for extra time due to reasonable adjustments). Please use the time effectively, to read the questions, provide your answers and then review the answers you have provided at the end of the examination. If you are unsure of a question, use the appropriate flagging system to remind you to come back to it.

In order to achieve the best possible mark, you should directly answer the question being presented and provide a good level of detail. Level 4 examination questions are written to allow candidates to demonstrate higher level skills such as explanation, analysis or evaluation. Where questions require the candidate to 'describe' and 'explain' it is important that the candidate provides a sufficient depth of understanding to achieve higher marks. Our examination teams comprise of subject matter experts as well as academics so they have the skill, knowledge and flexibility to also award marks outside of the mark scheme for any part of an answer that they find credit worthy.

Where appropriate, candidates should refer to relevant and correct acts/regulations, especially in legal units such as LAREA in the Level 4 sales qualification and LARLM and ALRLM in the lettings qualification, as this is the purpose of these legal units.

### **After the assessment**

Once the examination window closes, marking of assessments begins. As Level 4 examinations are short essay papers, they are marked by our examination teams. Following marking, the next stage is our rigorous quality assurance processes. Marking is released, as per the Level 4 **Examination Schedule** which can be found on our PropertyMark Qualifications website. You can use the relevant link provided on page 1 of this document, scroll down to the subheading '**How will I be assessed**'. Results are released approximately 7 weeks after the assessment window has closed.

Good luck with your examinations. If you need any further guidance on any of these stages, please call **01926 417794** or email us [qualifications@propertymark.co.uk](mailto:qualifications@propertymark.co.uk)